

End of Session Checklist

Make the most of the interim. Work through some or all of these 16 items before next session sneaks up on you.

ADVOCATES

- [ ] Send a session recap to your advocate network or clients
- [ ] Explain what passed, what didn't, and what it means for the work ahead
- [ ] Clarify any bill language that changed during session

GOVERNMENT OFFICIALS

- [ ] Update legislator scorecards
- [ ] Schedule interim check-ins with key legislators
- [ ] Identify potential new bill sponsors or handlers

REGULATORY

- [ ] Set up regulatory tracking for passed legislation
- [ ] Monitor for public comment periods

INSTITUTIONAL MEMORY

- [ ] Centralize all session notes and communication
- [ ] Clip and archive relevant committee hearing transcripts
- [ ] Run bill comparisons on key legislation
- [ ] Review and update your campaign plan

NEXT SESSION

- [ ] Set alerts for veto and special session activity
- [ ] Update public-facing bill lists and widgets
- [ ] Keep your network informed as bills move from passed to signed or vetoed
- [ ] Get some rest

